

TERMS AND CONDITIONS OF THE INTERNATIONAL ORCHESTRAS CONFERENCE *ORCHESTRAS NOW!*

General Provisions

1. These regulations define the conditions of participation in the international conference of orchestras *Orchestras Now!* organized on September 6 - 8, 2023 at the National Forum of Music, Plac Wolności 1, 50 - 071 Wrocław, hereinafter referred to as the Conference or the Event.
2. The Conference is an initiative of the National Forum of Music, hereinafter referred to as the Organiser.
3. The aim of the conference is an international debate on topics related to the artistic and social activity of orchestras.
4. The event is addressed to managers, musicians, people working in the orchestra industry, representatives of concert halls and festivals, record labels, and broadcasters.
5. Acceptance of the provisions of these Terms and Conditions is an integral part of the application for participation in the Conference and applies to all its Participants.
6. By signing-up for the conference you acknowledge these Terms and Conditions as a mutual obligation of the parties.

Conditions of participation and resignation from participation in the Conference

1. The International Orchestras Conference *Orchestras Now!* international conference is a closed event, which can only be attended by those who have expressed their willingness to participate by filling in the sign-up form and paying the conference fee.
2. Registration of participants takes place in two stages:
 - first stage: from May 31, 2023 to July 14, 2023
 - second stage: from July 15 to August 31, 2023.
3. In the case of a large number of applications, the Organiser reserves the right to terminate the registration earlier.
4. The application consists of a completed online sign-up form, which is available on the Organiser's website: www.nfm.wroclaw.pl in the *Orchestras Now* tab.
5. In case of encountering technical problems while completing the sign-up form, the Participant should inform the Organiser about it by sending an e-mail to: ioc@nfm.wroclaw.pl, however, not later than 24 hours before the deadline for accepting applications.
Candidates will receive a confirmation of their registration via e-mail.
6. The following fees apply for participation in the Conference:
 - for registrations in the first stage: 350 euros
 - for registrations in the second stage: 400 eurosThe conference fee includes the opportunity to participate in panels, workshops, expo and presentations as well as refreshments.
7. One-day participation in the Conference is also possible. In such a case, it is necessary to fill in the appropriate sign-up form, which is available on the Organiser's website: www.nfm.wroclaw.pl in the *Orchestras Now* tab and pay the fee for a given day of the Conference:
 - 06 September 2023 and 08 September 2023 - 150 EUR

- 07 September 2023 - 170 EUR

8. The fee for participation in the Program should be paid within seven days from the date of signing-up to the bank account:

Narodowe Forum Muzyki, Plac Wolności 1, 50 – 071 Wrocław

Bank PKO BP S.A. Puławska 15, 02 – 515 Warsaw

BIC (SWIFT): BPKOPLPW

IBAN: PL08 1020 5226 0000 6502 0439 8251

(title: Orchestras Now name and surname of the Participant)

9. If it is necessary to issue an invoice for participation in the Conference, this fact should be indicated when filling in the application form.

10. Participants cover their own travel costs to and from Wrocław and accommodation costs in Wrocław.

11. In the event of a decision to resign from the Conference, the Participant is obliged to inform the Organiser. The fee paid is non-refundable under any circumstances.

12. The language used during the Conference is English. Sessions held in the Red Hall and Main Hall will be simultaneously translated into Polish.

13. Participants of the Conference agree (without time and territory limitations) to the recording of the Conference (photo, audio and video recording), including the use of their image for internal/documentary purposes of the NFM and for the NFM's use of fragments of recorded materials for NFM promotional/advertising purposes in the fields of use indicated in the Act on Copyright and Related Rights. The use of materials for promotional purposes should also be understood as allowing the NFM to record the event, including by journalists/photographers not related to the NFM, who will use the above materials to produce the announcement of the event on television, in newspapers, on Internet portals, etc. Participants agree to grant the rights referred to in this paragraph to third parties.

Protection of personal data

1. Participants of the International Orchestras Conference *Orchestras Now!*, by signing-up for the Conference, consent to the processing of personal data.

2. The administrator of the Participants' personal data is the National Forum of Music, pl. Wolności 1, Wrocław, entered into the Register of Cultural Institutions kept by the Municipality of Wrocław under the number RIK 38/2014, hereinafter referred to as the NFM; NFM conducts the processing of the Participants' personal data.

3. The NFM has appointed a DPO, you can contact him via email: iod@nfm.wroclaw.pl.

4. Participants' personal data will be processed in order to enable participation in the Event, pursuant to art. 6 sec. 1 letter a and art. 49 sec. 1 letter a of GDPR. Participation in the Event involves the use of the whova application <https://whova.com/>, whose servers are located in the USA, so data will be transferred outside the EEA (only the email address provided in the sign-up form will be transferred).

5. Participants' personal data may be made available to persons responsible for the implementation of the above-mentioned project.

6. The NFM will transfer Participants' data to third countries for using the whova platform <https://whova.com/>.

7. Participants have the right to request the NFM to modify, delete or limit the processing of personal data and to object to such processing,

8. Participants have the right to submit a written, substantiated request to stop processing their data due to a special situation, as well as the right to object to the processing of their data for purposes other than those specified above or to transfer them to another data administrator.

9. Participants have the right to lodge a complaint with the supervisory body, which is the President of the Data Protection Office,

10. Participants' personal data are not subject to automated decision making, including profiling.

11. Providing data is voluntary, but necessary to participate in the Conference.

Miscellaneous

1. The Organiser reserves the right to change the terms and Conditions. Changes will be announced each time on the NFM website.
2. The Organiser reserves the right to cancel the Event for reasons beyond the Organiser's control. In this case, participants will receive a refund of the fees paid.
3. The Organiser reserves the right to change the schedule of the Conference and undertakes to inform the Participants about the change in advance.
4. The Organiser determines the programme of the Conference and has the right to change the schedule and the order of speeches.
5. The Organiser is not obliged to insure the Participants against the consequences of accidents and illness, nor are they obliged to insure Participants against the loss or damage of the Participant's personal effects.
6. Any disputes that may arise from participation in the Conference will be settled by the court competent for the seat of the Organiser.
7. In matters not covered by these Terms and Conditions, the provisions of Polish law shall apply.