

INTERNATIONAL ORCHESTRAS CONFERENCE *ORCHESTRAS NOW!*

TERMS AND CONDITIONS

I General provisions

1. These Terms and Conditions specify the terms of participation in the International Orchestras Conference *Orchestras Now!* organised on 3-5 September 2025, at the Witold Lutosławski National Forum of Music, Plac Wolności 1, 50-071 Wrocław, hereinafter referred to as the Conference or Event.
2. The Conference is an initiative of the National Forum of Music, hereinafter referred to as the Organiser.
3. The aim of the conference is an international debate on topics related to the artistic and social activities of orchestras.
4. The Event is addressed to managers, musicians, people working in the orchestra industry, representatives of concert halls and festivals, record companies and broadcasters.
5. The provisions of these Terms and Conditions constitute an integral part of the registration to participate in the Conference and apply to all its Participants.
6. Submitting a registration form to the Organiser shall be construed as the Participant's acceptance of these Terms and Conditions and is a form of concluding obligations between the parties.

II Conditions of participation and withdrawal from participation in the Conference

1. The International Orchestras Conference *Orchestras Now!* is a closed event, in which only those who have registered to participate by filling in a form and paying the conference fee can participate.
2. Registration of participants takes place in two ranges of dates:
 - first range of dates: from 07 April 2025 to 10 July 2025
 - second range of dates: from 11 July to 31 August 2025
3. In the event of a large number of registrations, the Organiser reserves the right to end the registration early.
4. The registration consists in completing an online registration form, which is available on the Organiser's website: www.nfm.wroclaw.pl in the Orchestras Now tab.
5. In the event of technical problems while filling out the registration form, the Participant should inform the Organiser by sending a message to the following address: ioc@nfm.wroclaw.pl, but no later than 24 hours before the deadline for accepting applications.

Participants will receive confirmation of their registration via email.

6. The following fees apply for participation in the Conference:

- for registration in the first range of dates: PLN 1,540 (approx. EUR 350)
- for registration in the second range of dates: PLN 1,980 (approx. EUR 450)

The conference fee includes participation in panels, workshops, fairs and presentations, as well as refreshments.

7. One-day participation in the Conference is possible. In such a case, you must fill out the appropriate registration form, which is available on the Organiser's website: www.nfm.wroclaw.pl in the Orchestras Now tab, and pay the fee in the amount for the chosen day of the Conference:

- 03 September 2025 or 05 September 2025: PLN 660 (approx. EUR 150)
- 04 September 2025: PLN 750 (approx. EUR 170)

8. After submitting the registration form, an online order will be prepared. Information about the order, together with a payment link, will be sent to the email address provided in the registration within one business day of receiving the registration.

9. Payments for the order placed must be made within seven days of the date of registration. If the payment is not made by this time, the order will be cancelled.

10. Payments for participation in the conference are handled by PayPro S.A. (hereinafter referred to as Przelewy24) via the internet portal <http://www.przelewy24.pl>.

11. Payments must be made using only the Przelewy24 payment system. Making a regular transfer outside the Przelewy24 system will result in the order being cancelled.

12. If the transaction does not take place despite the Participant making the transfer, the refund procedure will be handled by Przelewy24. In accordance with the Przelewy24 regulations, the money withdrawn from the Participant's account will be returned to the same bank account within 7 business days.

13. After making the payment, the Participant will receive confirmation of the order to the previously provided e-mail address. In the event of any problems with making the payment, the Participant should inform the Organiser by sending a message to the following address: rezerwacje@nfm.wroclaw.pl.

14. If it is necessary to issue an invoice for the participation fee, this fact should be indicated when filling out the registration form.

15. Participants are responsible for covering their own travel costs to and from Wrocław and their accommodation costs in Wrocław.

16. In the event of a decision to withdraw from the Conference, the Participant is obliged to inform the Organiser. The fee paid is non-refundable under any circumstances.

17. The language of the Conference is English. Sessions held in the Red and Main Halls will be simultaneously translated into Polish.

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18. Conference Participants agree (without time or territorial restrictions) to any recording of the Conference (photographic, audio and video recording), including the use of their image for internal/documentary purposes of the NFM and the use by the NFM of fragments of the recorded materials for promotional/advertising purposes of the NFM in the fields of usage indicated in the Act on Copyright and Related Rights. The use of materials for promotional purposes shall also be understood as allowing the NFM to record the event, including by journalists/photographers not employed by the NFM, who will use the above materials to advertise the event on television, in newspapers, on websites, etc. Participants agree to grant the rights referred to in this paragraph to third parties.

III Personal data protection

1. The administrator of the personal data of the Participants is the National Forum of Music pl. Wolności 1, Wrocław, entered into the Register of Cultural Institutions maintained by the Municipality of Wrocław under the number RIK 38/2014, hereinafter referred to as the NFM;

2. The NFM has appointed a Data Protection Officer, who can be contacted via email: iod@nfm.wroclaw.pl.

3. The personal data of the Participants will be processed in order to enable participation in the Event on the basis of the provisions of art. 6 sec. 1 letters b, d and f and art. 45 sec. 1 of the GDPR. Participation in the Event involves the use of the whova application, the servers of which are located in the USA, and therefore data will be transferred outside the EEA (only the email address provided in the registration form will be transferred).

4. The personal data of the Participants may be made available to people responsible for the implementation of the Conference.

5. Personal data will be processed during the time of participation in the Event and after that time for the purposes of fulfilling archiving and accounting obligations

6. NFM will transfer Participants' data to third countries, e.g. using the whova platform.

7. Participants have the right to request that NFM amend, delete or limit the processing of personal data and the right to object to such processing.

8. Participants have the right to submit a written, reasoned request to stop processing their data due to a special situation, and they also have the right to object to the processing of their data for purposes other than those indicated above or to transfer them to another data controller.

9. Participants have the right to lodge a complaint with the supervisory authority, which is the President of the Office for Data Protection,

10. Participants' personal data are not subject to automated decision-making, including profiling.

11. Providing data is voluntary, but necessary to participate in the Conference.

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IV Miscellaneous

1. The Organiser reserves the right to change the Terms and Conditions. Changes will be announced each time on the NFM website.
2. The Organiser reserves the right to cancel the Event for reasons beyond the Organiser's control. In such a case, the Participants will receive a refund of the fees paid.
3. The Organiser reserves the right to change the Conference schedule and undertakes to inform the Participants about the change made with appropriate notice.
4. The Organiser conceives the Conference programme and has the right to make changes to the time schedule and order of presentations.
5. The Organiser is not obliged to insure the Participants against the consequences of accidents and illness, nor are they obliged to insure the Participant's luggage against loss or destruction.
6. Any disputes that may arise from participation in the Conference will be resolved by a court with jurisdiction over the Organiser's registered office.
7. In matters not regulated by these Terms and Conditions, the provisions of Polish law shall apply.

DYREKTOR

Olga Humeńczuk


Kancelaria Prawna TUBOJA
M. Szaryńska-Tuba-Szaryńska-Tuba, Sp. z o.o.

Maria Godula
Radca Prawna

